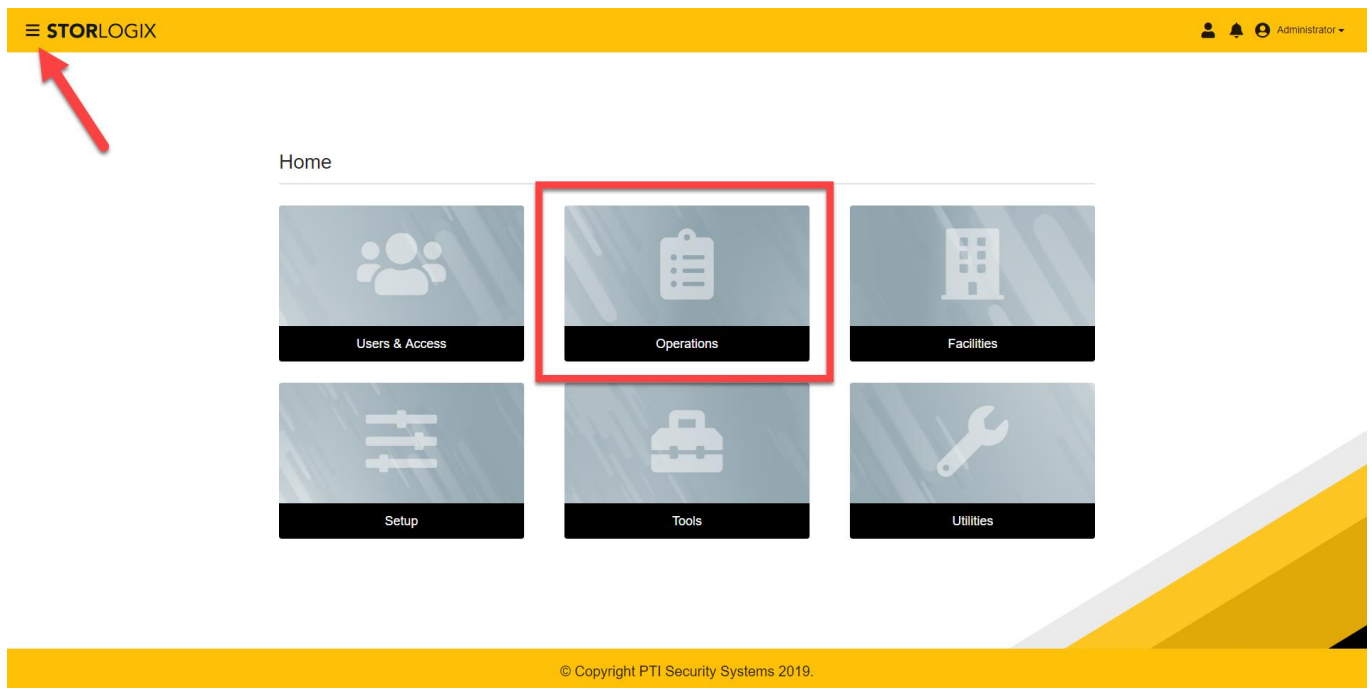


How to Add and Edit Security Levels in StorLogix

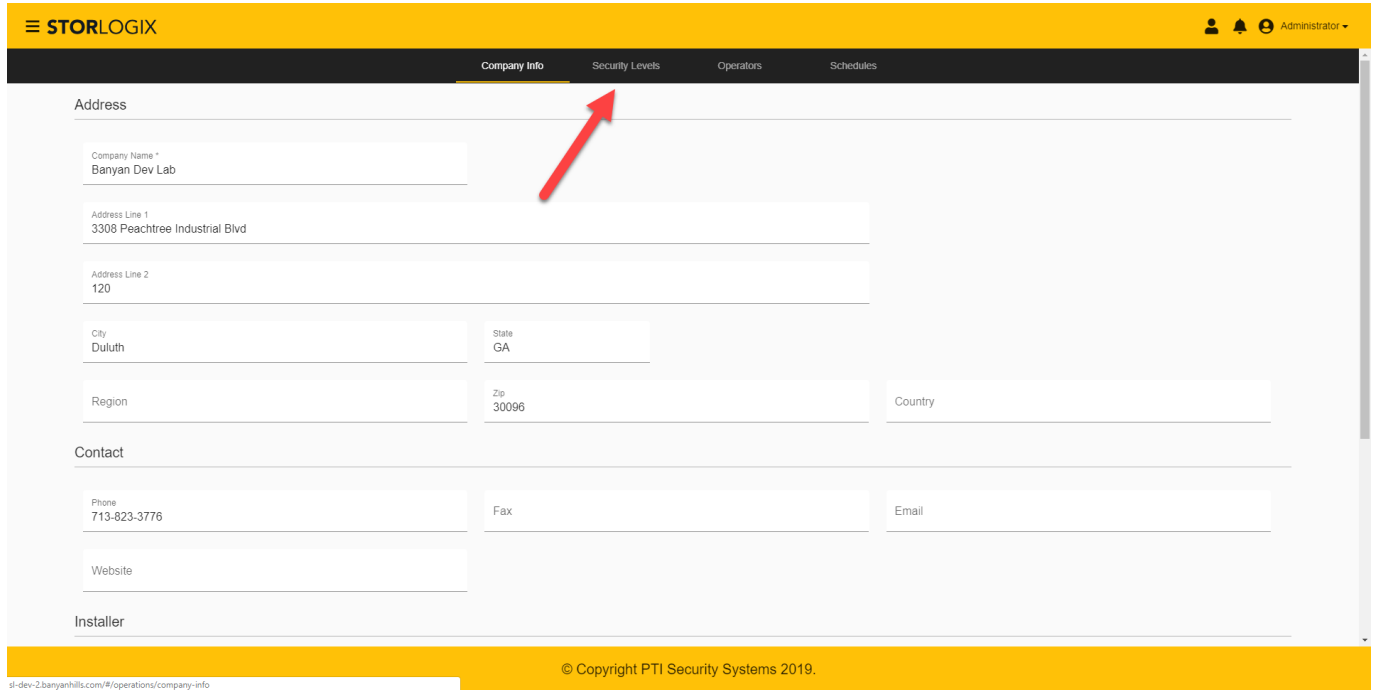
Adding and Editing Security Levels

To add and edit security levels in StorLogix:

1. Click on your **Operations** in the home screen. (Alternatively, you can click on the three bars in the top left corner to bring up the Navigation Menu.)

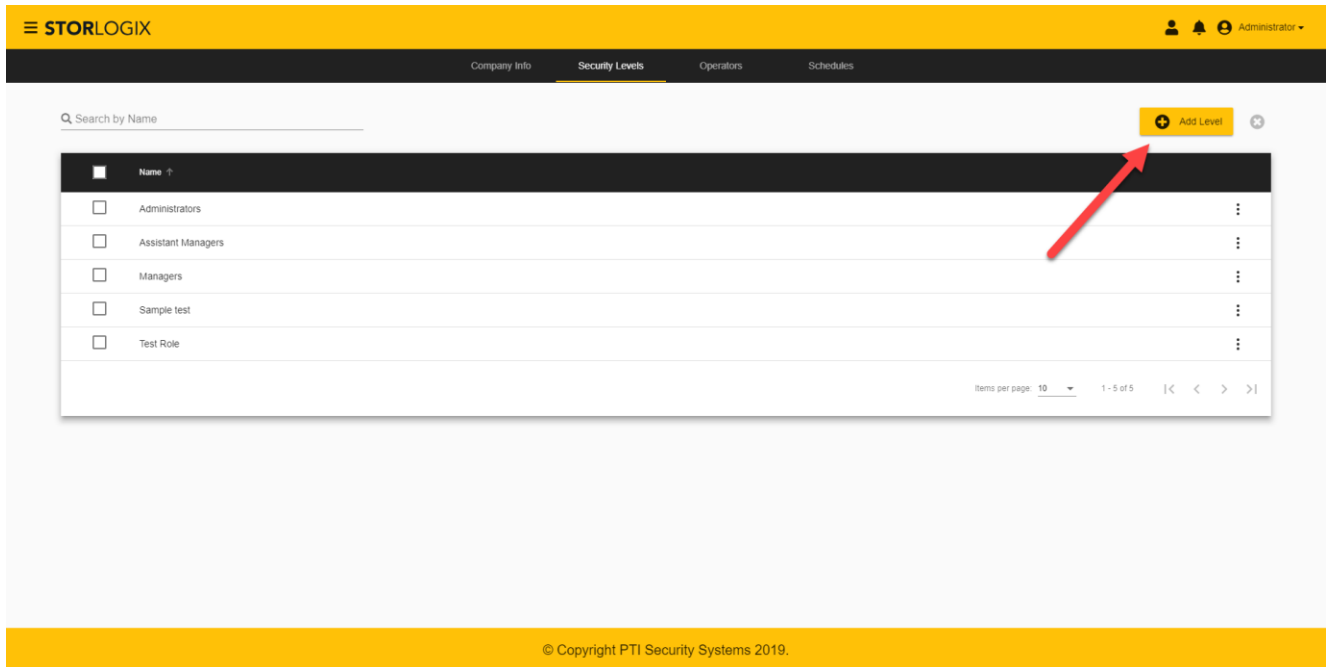


2. You will be directed to a page with a fill out form for your company information. On the top tab, click on **Security Levels**. This will change screens to a list of security levels by their authority roles.

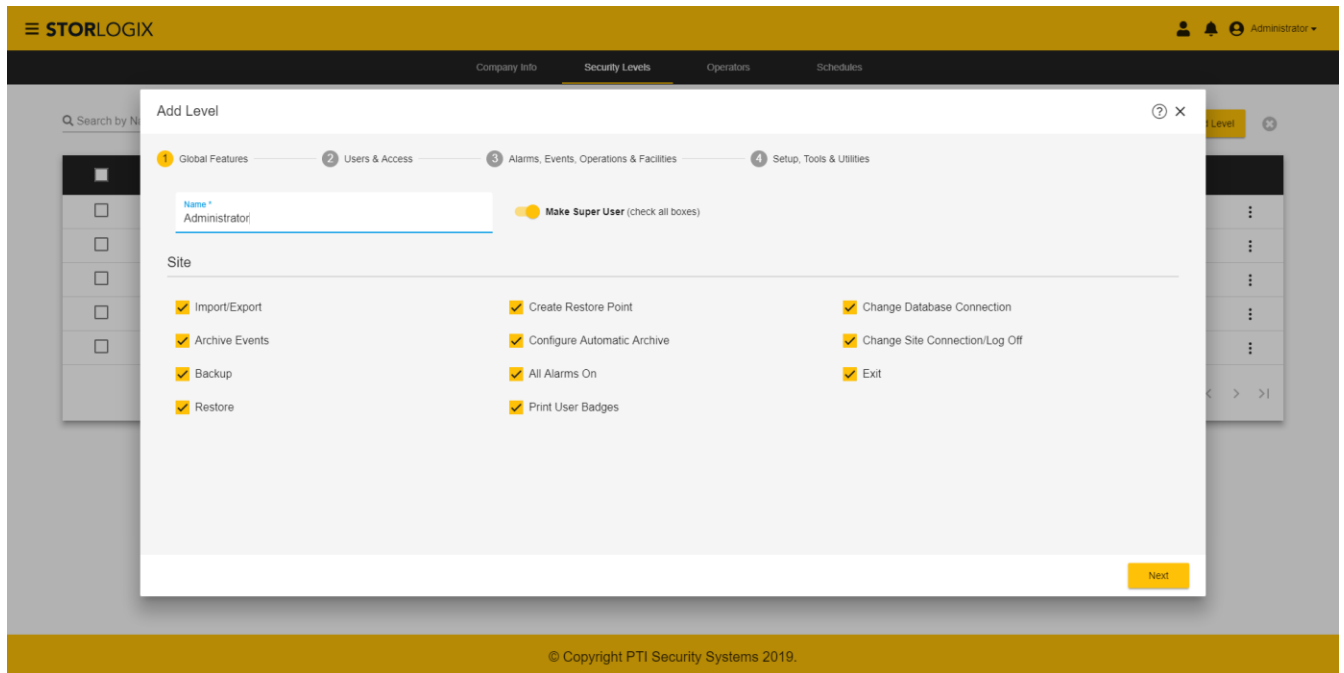


The screenshot displays the PTI Security Systems web interface. At the top, there is a yellow header with the 'STORLOGIX' logo on the left and user information on the right. Below the header is a black navigation bar with four tabs: 'Company Info', 'Security Levels', 'Operators', and 'Schedules'. A red arrow points to the 'Security Levels' tab. The main content area is a form for company information, divided into sections: 'Address', 'Contact', and 'Installer'. The 'Address' section includes fields for Company Name (Banyan Dev Lab), Address Line 1 (3308 Peachtree Industrial Blvd), Address Line 2 (120), City (Duluth), State (GA), Region, Zip (30096), and Country. The 'Contact' section includes fields for Phone (713-823-3776), Fax, Email, and Website. The 'Installer' section is currently empty. At the bottom of the page, there is a yellow footer with the copyright notice: '© Copyright PTI Security Systems 2019.' and a small URL: 'il-dev-2.banyanhills.com/#/operations/company-info'.

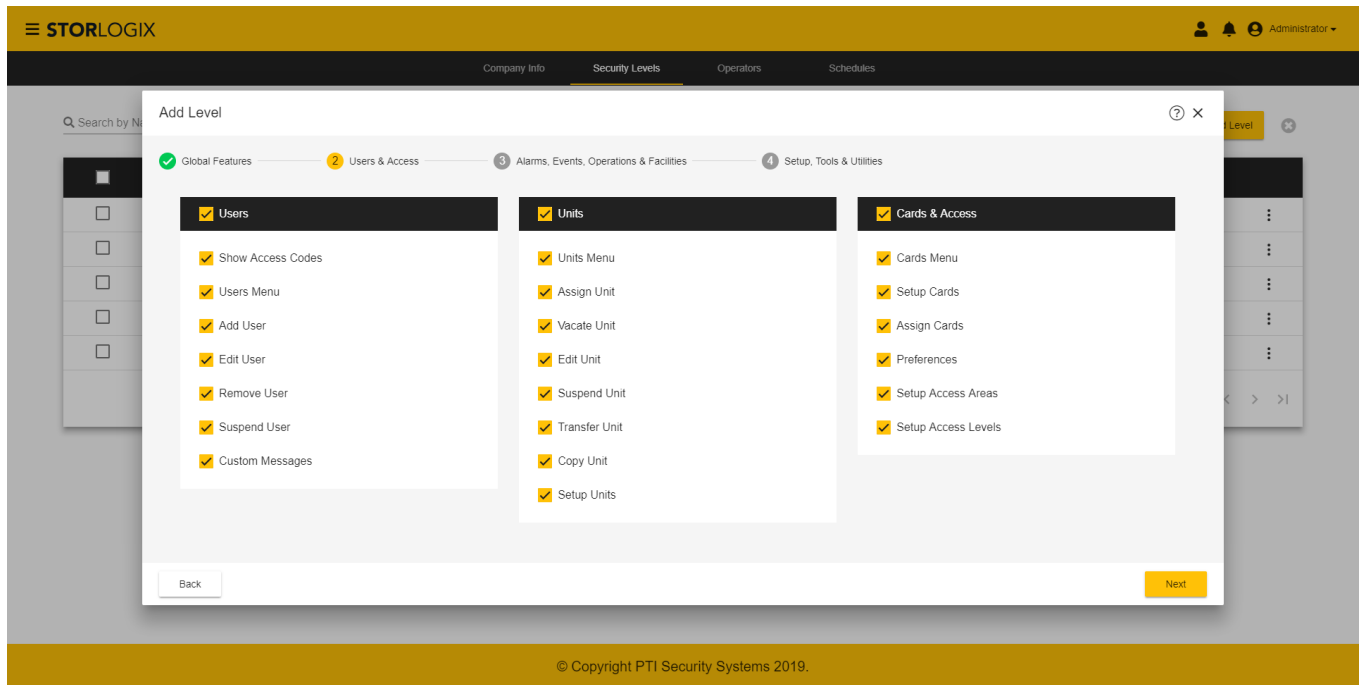
3. You will be directed to a website with a list of roles. Click on the yellow button that says **Add Level** on the top right.
 - a. To edit the security level, double click on the row and a pop-up screen like "Add Level" will appear.



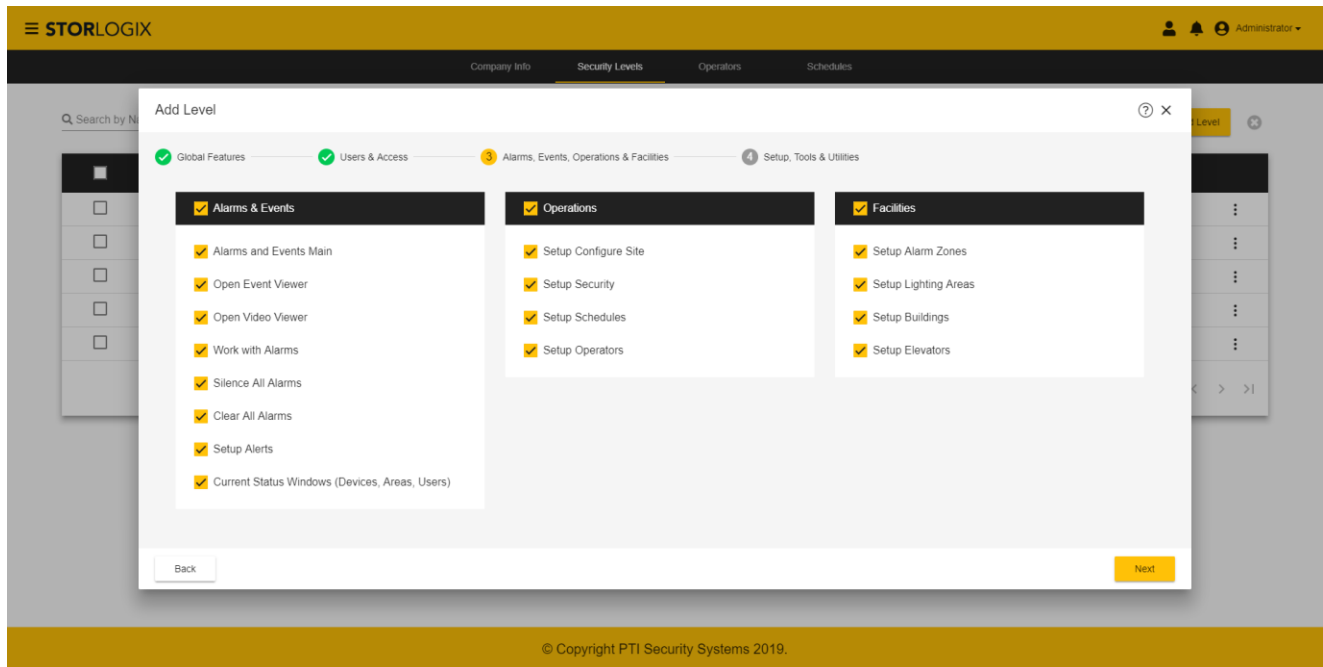
4. A pop-up will appear with a fill in box for the security level name
There will also be a list of checkboxes. Click on **Next** to proceed.
 - a. Click on the **Make Super User** switch to enable all the checkboxes, otherwise you can pick and choose for this security level.



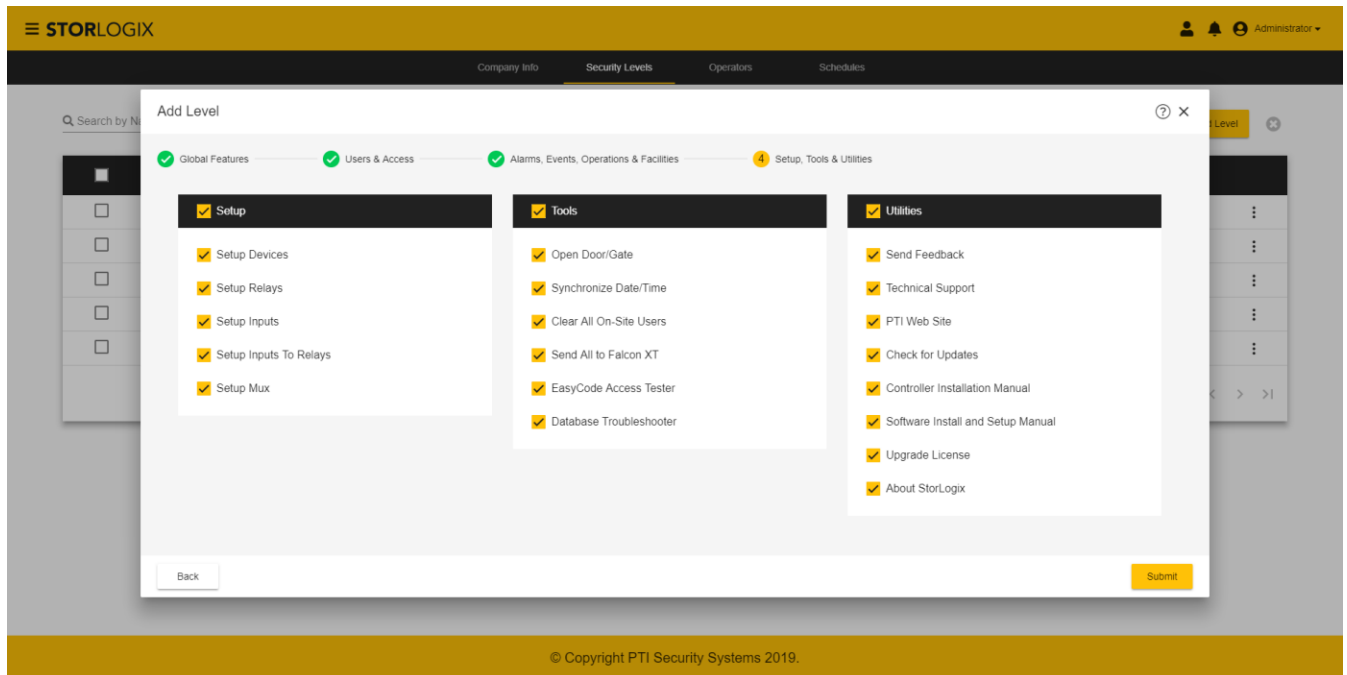
5. The next page is the Users & Access page. Click on **Next** to proceed.
 - a. Keep all boxes check marked if you want this security level to have complete control and access for users, units and card access. Otherwise, you can manually pick and choose which permissions they will have access to.



6. The Alarms, Events, Operations & Facilities page will have a similar concept as the previous map. Click on **Next** to proceed.
 - a. Keep all boxes check marked, or manually choose.



7. The Setup, Tools & Utilities page will look like the last few pages.
Click on **Next** to proceed.
 - a. Keep all boxes check marked or manually choose.
 - b. Setup, Tools and Utilities will allow the user to perform actions based off what is check marked.



8. The Report page will look like the last few pages with one column full of checkboxes. Hit **Submit** when you are finished.
 - a. Keep all boxes check marked or manually choose.
 - b. This will allow this specific security level to have access to the chosen report functions.

