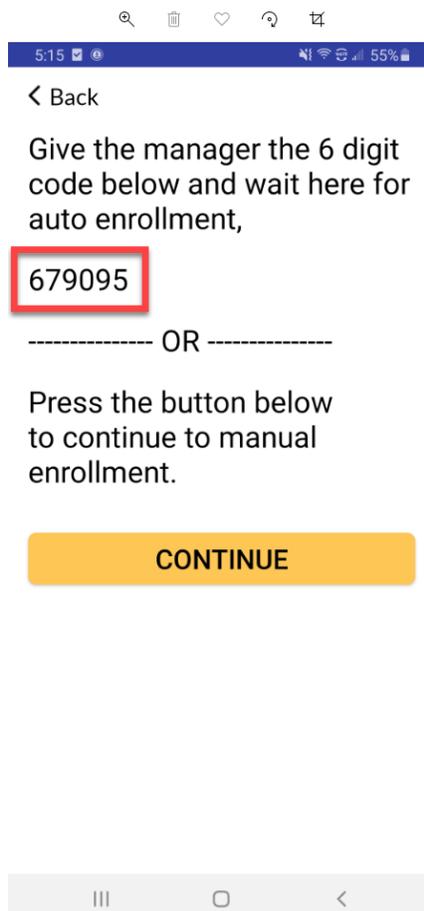


EasyCode Enrollment:

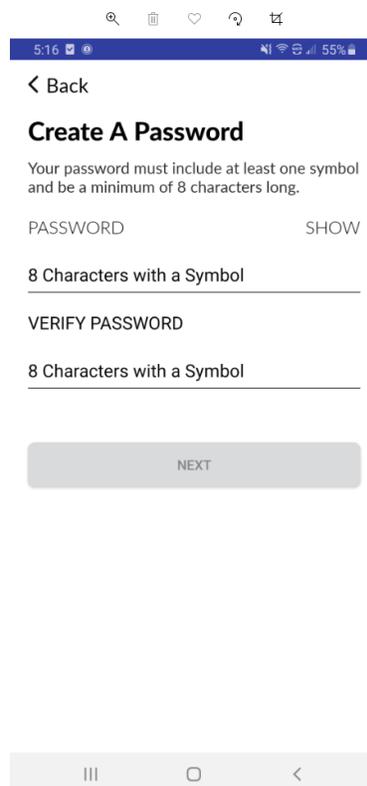
EasyCode is the tenant-facing mobile application that allows tenants to control doors and gates throughout a self-storage property. To use the mobile app, tenants must first download and enroll in EasyCode. There are two ways to enroll. The first is through the Auto-Enrollment process, while the second is called the Manual Enroll process. We will discuss both options below.

Auto-Enrollment Process:

1. After downloading the EasyCode app from the Play or App Store, click **Enroll**:
 - a. A screen will appear on your phone, displaying a 6-digit Enrollment Code like the one below.



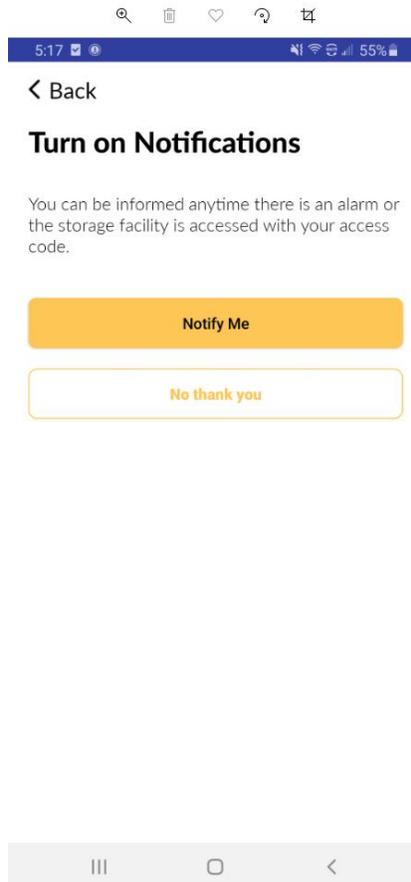
- b. Do Not press **Continue**. That will take you through the manual enrollment process, which is more tedious but can allow you to enroll without the Site Manager's help.
 - c. Instead, stay on the first screen and give a 6-digit code to the Site Manager.
 - d. You will need to provide the Site Manager all the additional information below.
 - i. Email Address
 - ii. 6-Digit Code Enrollment Code
 - iii. Country Code ("1" for North America)
 - iv. Mobile Phone Number
 - v. Type of Mobile Phone (Android or iPhone)
2. After the Site Manager has entered all the above information into their software, your EasyCode screen will have changed to the password creation step shown below. Follow the EasyCode prompts to complete the enrollment process on your own.



The screenshot shows a mobile application interface for creating a password. At the top, there is a status bar with the time 5:16 and 55% battery. Below the status bar is a navigation bar with a back arrow and the text '< Back'. The main heading is 'Create A Password'. Below the heading is a prompt: 'Your password must include at least one symbol and be a minimum of 8 characters long.' There are two input fields. The first is labeled 'PASSWORD' and has a 'SHOW' button to its right. Below the first input field is a line of text: '8 Characters with a Symbol'. The second input field is labeled 'VERIFY PASSWORD' and also has a line of text below it: '8 Characters with a Symbol'. At the bottom of the form is a large, light gray button labeled 'NEXT'. At the very bottom of the screen is an Android-style navigation bar with three icons: a home button, a back button, and a recent apps button.

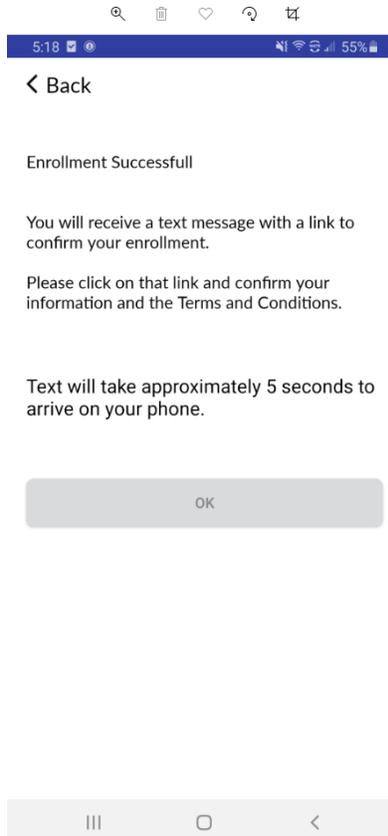


- a. After creating a password and clicking **Next**, the next page will allow you to set notification permissions. EasyCode can notify you if your unit is opened, but you have not keyed onto the property. Be sure to click **Notify Me** if you want this feature turned on.

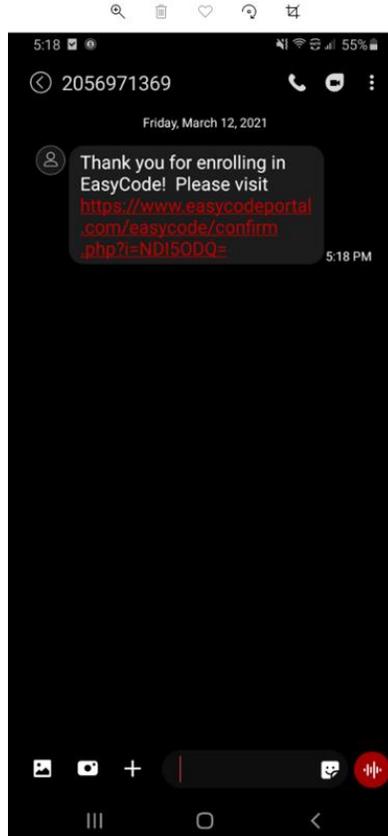




- b. The next screen indicates that you will receive a text message confirmation link within 5 seconds.



- c. Open the EasyCode text message and click the embedded link.



- d. Clicking on the EasyCode link will take you to the enrollment processes last step; the confirmation page.

5:18 55%

EASY CODE

Please Confirm Your Account Information

EMAIL ADDRESS

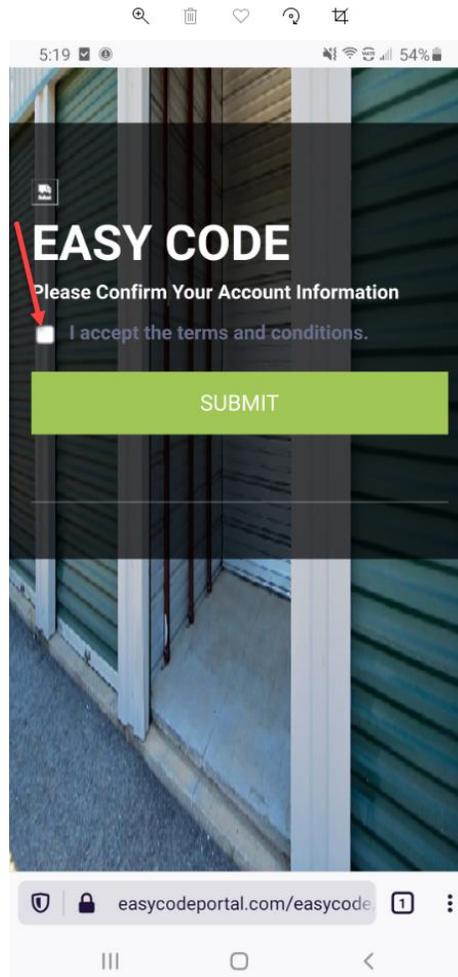
COUNTRY CODE PHONE NUMBER

+1

SUBMIT

easycodportal.com/easycode

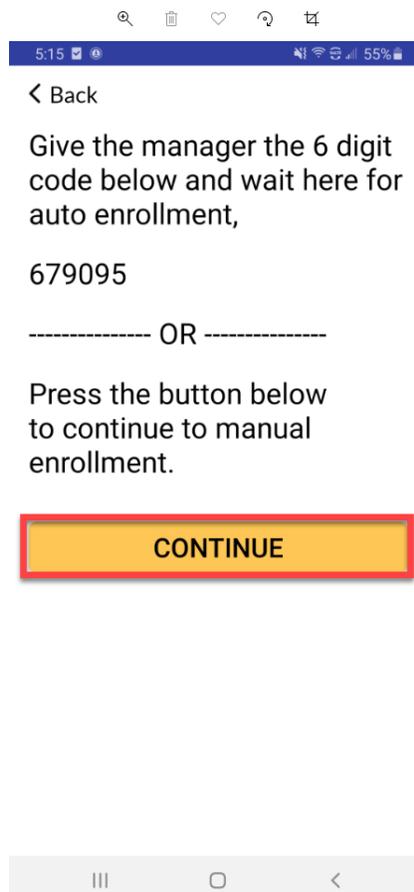
- e. After entering your **Email Address** and **Phone Number**, then click **Submit**.
- f. Click the check box and hit **Submit** one more time to finish the confirmation process.



- g. This concludes the EasyCode Auto-Enrollment process. You can now log in and use the EasyCode mobile app.

Manual Enrollment Process:

3. The Manual Enrollment Process allows you to enroll without interacting with a Site Manager. Follow the steps below to use this process to enroll.
 - a. After downloading the EasyCode app from the Play or App Store, click **Enroll**:
 - b. Instead of providing the 6-digit Enrollment Code to the Site Manager click the **Continue** button shown below.



- c. The next screen will prompt you to enter the facility's 10 Character Site Key, which located on the Site Key Card provided to you.

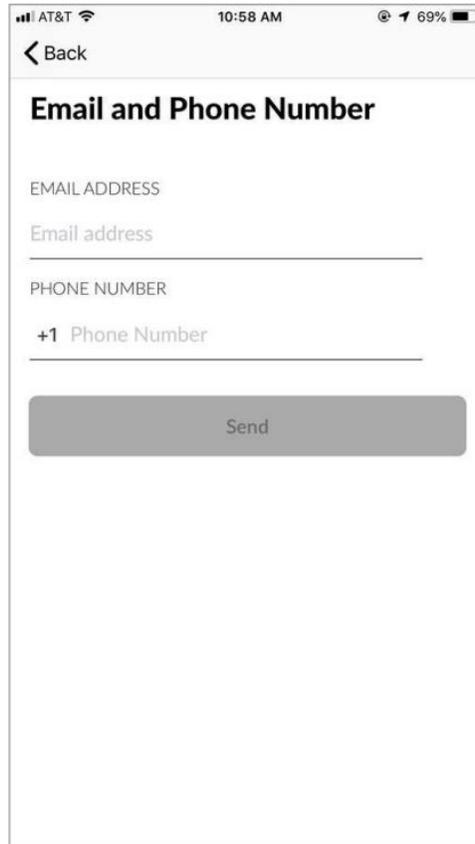
The image shows a mobile application interface for signing up for secure access. At the top, there is a status bar with 'AT&T', signal strength, Wi-Fi, time '10:55 AM', and battery '69%'. Below the status bar is a navigation bar with a back arrow and the text '< Back'. The main heading is 'Sign Up for Secure Access'. Below the heading is the instruction 'Enter the authorization code sent to your email address or mobile number.' There are two input fields: the first is labeled 'AUTHORIZATION CODE' with a placeholder 'Authorization Code'; the second is labeled 'SITE KEY' with a placeholder '10 Character Site Key' and is highlighted with a red rectangular border. Below the 'SITE KEY' field is a grey button labeled 'Next'. At the bottom, there are two links: 'SEND NEW CODE' and 'ENTER SITE KEY', separated by 'OR'.



- d. After clicking **Next**, the following page will prompt you to enter your assigned Access Code and your Last Name. Click **Next** to continue.

A screenshot of a mobile application interface. At the top, the status bar shows 'AT&T', signal strength, Wi-Fi, the time '10:56 AM', location services, and a 69% battery level. Below the status bar is a navigation bar with a left-pointing arrow and the text '< Back'. The main content area has the title 'Access Code' in bold. Below the title is the instruction 'Enter your assigned access code to quickly access your storage facility.' There are two input fields: the first is labeled 'ACCESS CODE' and contains the text 'Access Code'; the second is labeled 'LAST NAME' and contains the text 'Last Name'. At the bottom of the form is a grey button with the text 'Next'.

- e. The following screen will ask you for your email address and phone number. Make sure this is a mobile number that can receive text messages, because you will need this to finish enrollment.



The screenshot shows a mobile application interface. At the top, the status bar displays 'AT&T', signal strength, Wi-Fi, the time '10:58 AM', and a battery level of '69%'. Below the status bar is a navigation bar with a left-pointing arrow and the text '< Back'. The main content area has a title 'Email and Phone Number' in bold. Underneath the title, there are two input sections. The first is labeled 'EMAIL ADDRESS' and contains a text input field with the placeholder text 'Email address'. The second is labeled 'PHONE NUMBER' and contains a text input field with the placeholder text '+1 Phone Number'. At the bottom of the form is a wide, grey button with the text 'Send' centered on it.

- f. After hitting **Send**, you will be prompted to create a password that is 8 characters long and includes at least one symbol.

AT&T 10:59 AM 68%

< Back

Create a Password

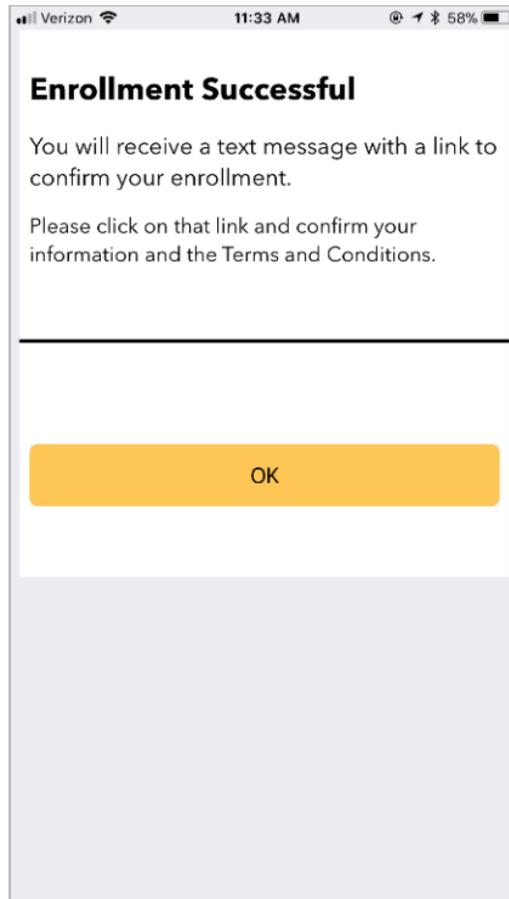
Your password must include at least one symbol and be 8 characters long.

Password SHOW

8 Characters with a Symbol

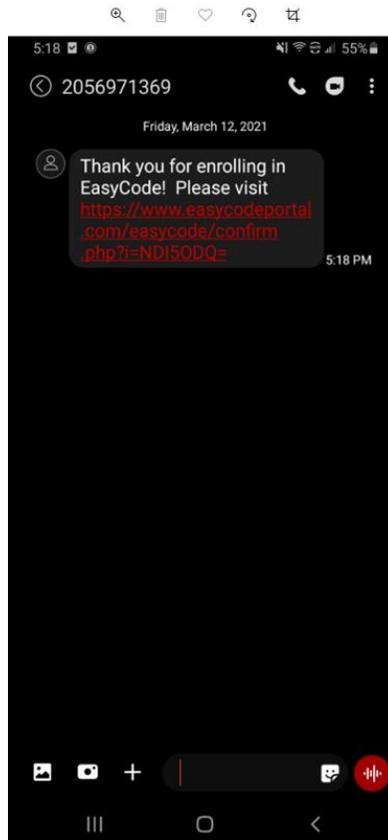
Next

- g. After clicking **Next**, you should see an **Enrollment Successful** message.

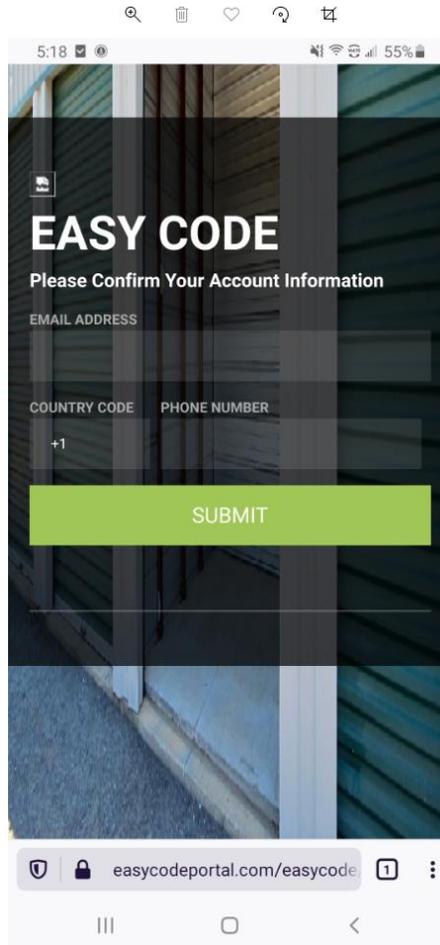


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- a. Next, you should receive a text message. Open the EasyCode text message and click the embedded link.

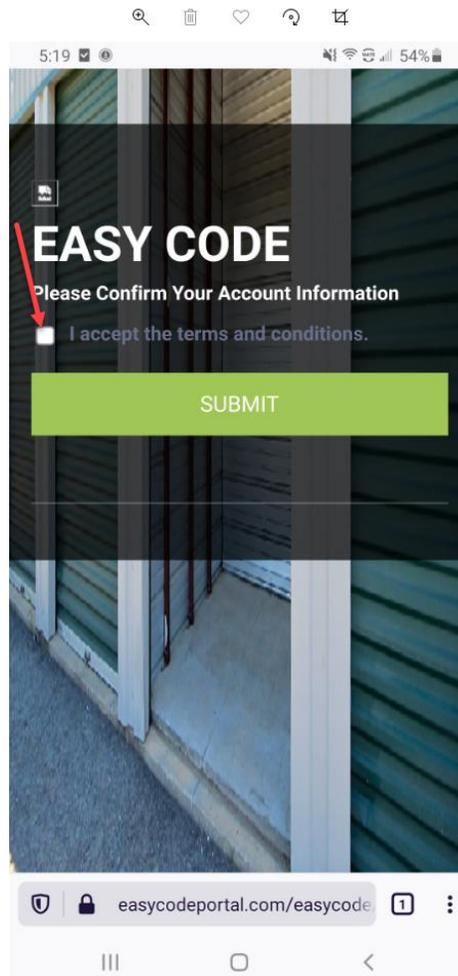


- b. Clicking on the EasyCode link will take you to the enrollment processes' last step; the confirmation page.



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- c. After entering your **Email Address** and **Phone Number**, then click **Submit**.
- d. Click the check box and hit **Submit** one more time to finish the confirmation process.



- e. This concludes the EasyCode Manual Enrollment process. You can now log in and use the EasyCode mobile app.